

**LLANFAIR WATERDINE  
PARISH COUNCIL**

**Environmental Climate Change Working Group (ECCWG)  
Terms of Reference**

**Date of Adoption: 20<sup>th</sup> May 2024 (Minute: 8/24-25)**

**1. Purpose**

The purpose of the Environmental Climate Change Working Group (ECCWG) is to develop, recommend, and oversee the implementation of strategies to reduce the carbon footprint of the Llanfair Waterdine Parish. The group will engage the community, local businesses, and governmental bodies in efforts to address climate change through sustainable practices and education.

**2. Objectives**

- To assess the current environmental impact of the Llanfair Waterdine Parish and identify key areas for improvement.
- To develop a comprehensive sustainability plan, including short-term and long-term environmental goals.
- To promote community-wide participation in sustainability initiatives.
- To monitor and report on the progress of environmental efforts and their impact.
- To serve as a liaison between the Llanfair Waterdine Parish Council, community groups, and external environmental organisations.

**3. Membership**

- The ECCWG will consist of at least one member of the Parish Council, who will chair the meetings. This member will be appointed by the Parish Council.
- The group will include representatives from local community groups, businesses, educational institutions, and other relevant organisations. These members will be selected by the ECCWG with the aim of ensuring broad and inclusive representation.
- Membership is voluntary and members are expected to commit to active participation in the group's activities.

**4. Meetings**

- The ECCWG will meet at least quarterly or more frequently as deemed necessary by its members.
- Meetings will be open to the public.
- The Chairperson will be responsible for convening meetings and setting agendas.
- Minutes of each meeting will be recorded and made available to the public.

## **5. Roles and Responsibilities**

### **Chairperson:**

- Convene and preside over meetings.
- Represent the ECCWG in communications with the Parish Council and external organisations.
- Ensure the ECCWG's objectives are pursued effectively.

### **Members:**

- Actively participate in meetings and discussions.
- Contribute expertise and insights to the group's initiatives.
- Lead or participate in subcommittees focused on specific projects or topics.
- Engage with the community and stakeholders to promote ECCWG initiatives.

## **6. Powers**

- The ECCWG has the authority to advise the Parish Council on environmental policies and initiatives.
- It may propose projects and actions to the Parish Council for approval and funding.
- It does not have the authority to enact policies or allocate funds without the approval of the Parish Council.

## **7. Reporting and Accountability**

- The ECCWG will report directly to the Llanfair Waterdine Parish Council.
- It will provide regular updates on its activities, progress towards goals and recommendations for action.
- An annual report will be prepared for the Parish Council and the community, summarising the ECCWG's achievements and future plans.