

LLANFAIR WATERDINE



PARISH COUNCIL

Councillors are summoned to the Annual Parish Council Meeting on Monday 12 May 2025 starting at 7.30pm at The Everest Hall for the transaction of business as set out in the Agenda below.

The Press and Public are welcome to attend.

J McVicar

Clerk to the Council, 5th May 2025

AGENDA

1/25-26 ELECTION OF CHAIR

- (a) *To elect a chair of the Council for the forthcoming year*
- (b) *Chair to sign Declaration of Acceptance of Office*

2/25-26 ELECTION OF VICE CHAIR

- (a) *To elect a vice chair of the Council for the forthcoming year*
- (b) *Vice chair to sign Declaration of Acceptance of Office*

3/25-26 APOLOGIES FOR ABSENCE

4/25-26 INTERESTS & DISPENSATIONS

- (a) *To receive Declarations of Pecuniary Interest (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest whether or not the interest is declared in the register of members' interests maintained by the Monitoring Office.)*
- (b) *To receive requests for Dispensation*

5/25-26 MINUTES

- (a) *To consider and approve the minutes of the Council Meeting of 6th March 2025*
- (b) *To consider and approve the minutes of the Council Meeting of 17th March 2025*
- (c) *To discuss matters and actions arising from these minutes*

6/25-26 TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL

7/25-26 ANNUAL ITEMS – DOCUMENTS

- (a) *To consider and adopt new versions of Standing Orders and Financial Regulations. (Note that drafts of these documents were presented and considered at the Council Meeting on 17th March 2025 and councillors were requested to present any queries or proposed amendments to the Clerk prior to this present meeting. No queries or proposed amendments have been received)*
- (b) *To confirm adoption of the Shropshire Council Councillor Code of Conduct*
- (c) *To consider and approve the Asset Register*
- (d) *To consider and adopt the new Risk Management Policy. (Note that a draft of this document was presented and considered at the Council Meeting on 17th March 2025 and councillors were requested to present any queries or proposed amendments to the Clerk prior to this present meeting. No queries or proposed amendments have been received)*
- (e) *To note the Council's Insurance arrangements for 2025/26*
- (f) *To review the Terms of Reference for the Environmental Climate Change Working Group*
- (g) *To review the Terms of Reference for the Llanfair Waterdine History Working Group*

- 8/25-26 ANNUAL ITEMS – COUNCIL REPRESENTATION**
To review and agree working group memberships and council representatives on external bodies:
- (a) *Financial Working Group*
 - (b) *Care of Clerk Group*
 - (c) *Representatives on the Llanfair Times*
 - (d) *Environmental Maintenance Grant co-ordinators*
 - (e) *Environmental Climate Change Working Group*
 - (f) *Llanfair Waterdine History Working Group*
 - (g) *SALC South Shropshire Area Committee*
- 9/25-26 OPERATING ARRANGEMENTS FOR 2025/26**
- (a) *To approve appointment of the Internal Auditor*
 - (b) *To review the Bank Mandate*
 - (c) *To set provisional dates and locations for Council meetings*
 - (d) *To consider the appointment of the Footpaths Warden*
 - (e) *To consider membership of SALC*
 - (f) *To note that the Council is no longer permitted to claim the General Power of Competence*
 - (g) *To note the new online arrangements for Councillors to register their Pecuniary and Other Interests*
- 10/25-26 END OF FINANCIAL YEAR ITEMS**
- (a) *To receive and note the report from the RFO (see Financial Report FR01.25-26)*
 - (b) *To receive and note the Internal Auditor's Report for the 2024/25 Financial Year*
 - (c) *To approve the Annual Governance Statement (Section 1 of the AGAR)*
 - (d) *To approve the Accounting Statement (Section 2 of the AGAR)*
 - (e) *To agree the proposed dates for the exercise of public rights*
 - (f) *To approve the Certification of Exemption from External Audit*
- 11/25-26 PUBLIC PARTICIPATION SESSION**
- (a) *To receive representations or questions from the public. A period of 15 minutes is set aside for this purpose*
 - (b) *To receive a report from the Shropshire Council Ward Councillor*
- 12/25-26 REPORTS FROM COUNCILLORS – To receive reports from Councillors**
- 13/25-26 HIGHWAYS**
- (a) *To receive a report on Footpaths*
- 14/25-26 FINANCE (see financial report FR02.2025-26)**
- (a) *To note the bank account reconciliation and balance*
 - (b) *To note income received*
 - (c) *To ratify payments made between meetings*
 - (d) *To approve payments*
- 15/25-26 CORRESPONDENCE – To note and discuss correspondence. Councillors wishing to discuss a particular item should make a request to do so before the meeting.**